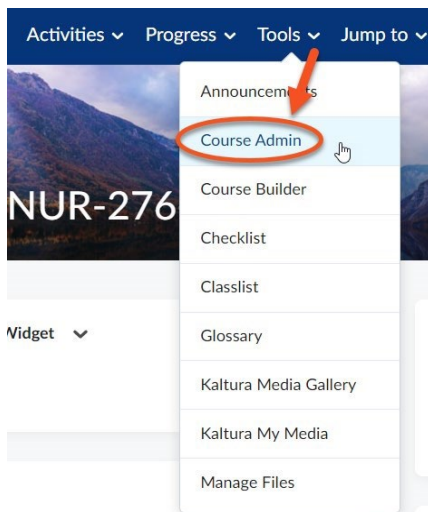


# How to Import Student Supports Module into Your Brightspace Course

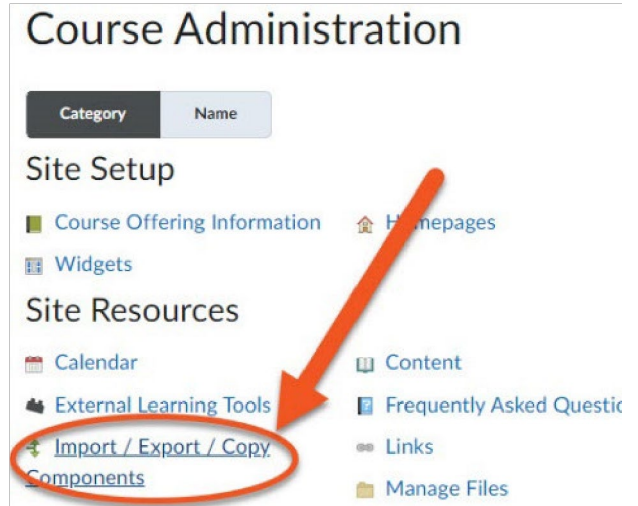
## Steps to Import Module

- Step One:** Download NIC Student Supports Module for Brightspace (this module is updated annually in the Spring). Video with instructions and zipped file (found under Attachments tab): [Link](#)

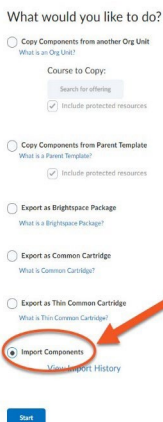
- Step Two:** In Brightspace (each course), go to Course Tools > Course Admin



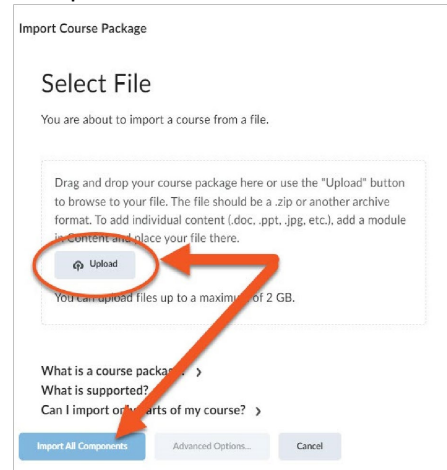
- Step Three:** Import/Export/Copy Components



- Step Four:** Import Components (last choice on page) > Start Import/Export/Copy Components



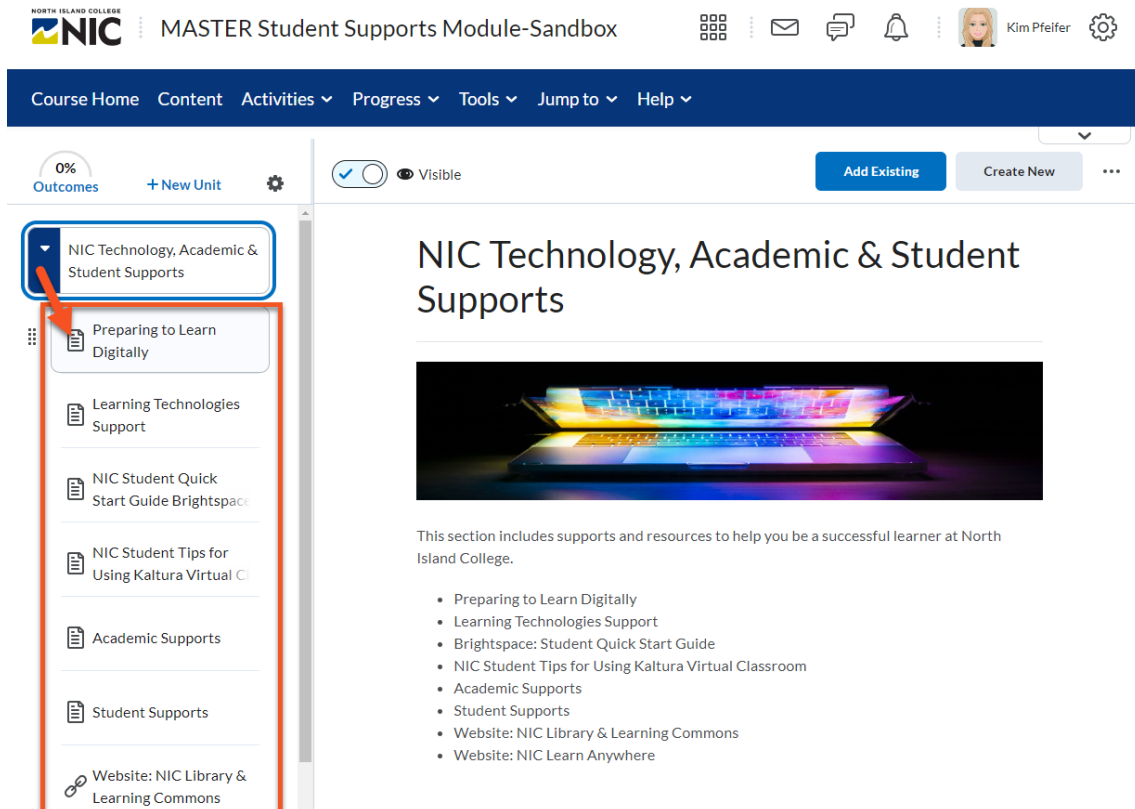
- Step Five:** Upload Zipped File > Import All Components



# How to Import Student Supports Module into Your Brightspace Course

6. **Step Six:** Wait for it to import, save etc.

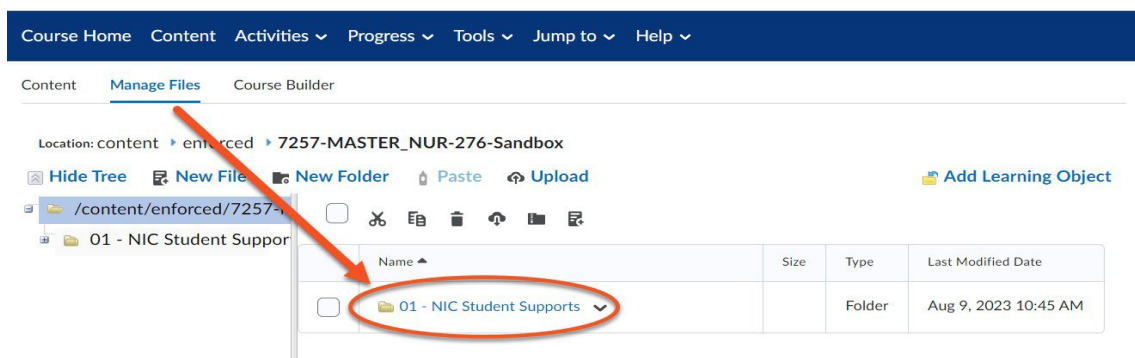
7. **Step Seven:** View Components – by default, the module will import to the bottom of your Content area. Simply click and drag the module closer to the top for students to see.



The screenshot shows the Brightspace course interface for 'MASTER Student Supports Module-Sandbox'. The course navigation bar includes 'Course Home', 'Content', 'Activities', 'Progress', 'Tools', 'Jump to', and 'Help'. The 'Content' area shows a component titled 'NIC Technology, Academic & Student Supports' at the bottom. A red box highlights this component in the left-hand sidebar, and a red arrow points to it. The main content area displays the title 'NIC Technology, Academic & Student Supports' and a list of resources:

- Preparing to Learn Digitally
- Learning Technologies Support
- Brightspace: Student Quick Start Guide
- NIC Student Tips for Using Kaltura Virtual Classroom
- Academic Supports
- Student Supports
- Website: NIC Library & Learning Commons
- Website: NIC Learn Anywhere

8. **NOTE:** In the Manage Files area of your course, you will find a folder titled *01-NIC Students Supports*. DO NOT REMOVE this folder as the files within it are linked to the Content Area of your course.



The screenshot shows the 'Manage Files' area in Brightspace. The breadcrumb path is 'Location: content > enforced > 7257-MASTER\_NUR-276-Sandbox'. The file manager interface includes options like 'Hide Tree', 'New File', 'New Folder', 'Paste', 'Upload', and 'Add Learning Object'. A table lists the files and folders in the current directory:

Name	Size	Type	Last Modified Date
01 - NIC Student Supports		Folder	Aug 9, 2023 10:45 AM

A red arrow points to the folder '01 - NIC Student Supports' in the table, which is circled in red.