

Curriculum Renewal and Program Review Timetable: North Island College

	Phases and Actions	Year 1 Program Review				Year 2 Program Review			Year 3 Program Review			Year 4 Ongoing Renewal Activities			Year 5 Ongoing Renewal Activities			Year 6 Ongoing Renewal Activities			Year 7 Ongoing Renewal Activities		
	Semesters	Spr.	Fall	Win.	Spr.	Fall	Win.	Spr.	Fall	Win.	Spr.	Fall	Win.	Spr.	Fall	Win.	Spr.	Fall	Win.	Spr.	Fall	Win.	Spr.
1	Planning Phase																						
2	Data Gathering and Analysis Phase																						
3	Self-Study Phase																						
4	External Review Phase																						
5	Final Report and Action Plan Phase																						
6	One Year Follow-Up Phase																						
7	Ongoing Curriculum Renewal Phase																						

- 1. Planning Phase Includes:** Choosing Lead/Co-Leads for Program Review, Kick-Off Meeting, Communication to Faculty, Plan Data Gathering Activities, Write Questions and Surveys
- 2. Data Gathering and Analysis Phase Includes:** Institutional Research Package Data, Gathering Feedback from Students, Faculty, Alumni, Employers, Consolidating Data, Analyzing Data
- 3. Self-Study Phase Includes:** Orientation Meetings for Faculty, Discussion of Template, Writing Draft Version, Sharing Draft Version with Faculty, Submitting Final Version to Dean
- 4. External Review Phase Includes:** Nominating and Choosing Reviewers, Choosing Dates, Organizing Campus Visit, External Review Team On-Site Visit, Writing and Submitting Report
- 5. Final Report and Action Phase Includes:** Reflecting on Self-Study, Data, External Review Report, Writing Final Report and Action Plan, Submitting Final Version to Director, CTLI
- 6. One Year Follow-Up Phase Includes:** Undertake Action Items, Discussing Action Item Progress with Faculty, Submitting One Year Follow-Up Report to Dean, Meeting to Share Results
- 7. Ongoing Curriculum Renewal Phase Includes:** Years 4-7 Undertake Ongoing Feedback Gathering from Students, Faculty, Alumni, Employers, Gather Learning Outcome Evidence