**Program Review**

**Final Report and Action Plan**

**Program/Program Area**

Faculty of XXX

North Island College

Month Year

**Submitted to   
Name, Dean  
Faculty of XXX**

**North Island College**

2300 Ryan Road

Courtenay, British Columbia

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# Preamble

As we continue working through the process of program review and renewal we are guidedby the college’s overarching, interwoven strategic plans,***BUILD 2026,******Widening Our Doorways****,* and ***Working Together*** *– the NIC Indigenization Plan.* The recommendations put forth (and the action items detailed in the accompanying Action Plan) align with commitments articulated in the guiding documents and are part of our continued effort to meet the needs of our diverse community of learners.

# A. Executive Summary

Type your summary here.

# B. Background

In accordance with North Island College’s Policy 3-11, the department undertook the program review process. This final report synthesizes recommendations and next steps from the department’s self-study and the external review report.

The self-study was completed in Insert Date and submitted to the dean Insert Faculty Name, Insert Dean Name. Survey data from current students, alumni, and faculty were included to support the conclusions and recommendations shared in the self-study.

The external review visit was conducted in Insert Month and Year.

The external review team consisted of:

* Insert Full Name of External Review Team Member, Title and Institution
* Insert Full Name of External Review Team Member, Title and Institution
* Insert Full Name of External Review Team Member, Title and Institution

The external review team, in fulfillment of its responsibilities, met with:

* Vice-President Academic: Tony Bellavia
* Dean, Insert Faculty Name Here: Insert Dean Name Here
* Insert Name of Department – Chair: Insert Name of Chair Here
* Insert other Roles of people who were interviewed during the external review
* Faculty
* Students and Alumni

This final report is based on the program self-study, the external review report, and responses from program faculty.

# C. Program Overview

Insert your program overview description from your self-study.

# D. Summary of Strengths and Challenges

## Strengths

Copy the section from the Self-Study and/or provide a summary of your strengths.

## Challenges

Copy the section from the Self-Study and/or provide a summary of your challenges.

# E. Self-Study Recommendations

## Commitment to Learners

*Focus: This area focuses on the program’s commitment to student learning by reflecting on the underlying values and philosophy of the program. This includes the alignment of program commitments with the needs and expectations of students, the institution and the broader discipline, industry, or profession.*

Copy self-study recommendations here that align with this section.

## Program Structures

*Focus: This area focuses on the roots and design of the program, as well as how and why the program has evolved over time highlighting key milestones, developments, and accomplishments as it relates to the student learning experience. This includes the evolution itself, as well as the mechanisms in place for identifying and responding to emerging needs and changing realities.*

Copy self-study recommendations here that align with this section.

## Learning Community

*Focus: This area focuses on the program as a learning community. This includes interactions and relationships between and among faculty and students within the program, as well as engagement with broader communities (e.g., institutional, regional, discipline, industry, or profession specific relationships).*

Copy self-study recommendations here that align with this section.

## Practices

*Focus: This area focuses on teaching and learning practices, including assessment and evaluation methods and the alignment of these approaches to supportive practices. This includes the methods or approaches members of the department engage in to fulfil the stated commitments while engaging in reflective practice.*

Copy self-study recommendations here that align with this section.

## Collective Impact

*Focus: This area focuses on the accomplishments and contributions of faculty and students from the program. This includes learning experiences, opportunities and outcomes related to the program. This also includes mechanisms in place to help faculty and students reflect upon and recognize accomplishments.*

Copy self-study recommendations here that align with this section.

# F. Summary of Key Findings from the External Reviewers

Write a summary of the key findings here.

# G. Program Response to External Reviewers’ Recommendations

This section outlines the recommendations made by the external review team and our department responses.

## Commitment to Learners

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**Recommendation # X**

Copy recommendations from external review report that align with this section.

**Department Response**: Put response here

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### 

# H. Indigenization of Teaching and Learning Experiences

Please summarize the program's strategies for improving its approach to Indigenization and remaining accountable to Indigenous communities and learners. See Guide for questions to consider.

# I. Summary

Include your summary paragraphs here.

# J. Action Plan

Include your summary paragraphs here or append the template completed.